

## **Data responsibility**

Your privacy is important to us. We are therefore concerned that the personal data collected about you is stored and handled in a safe and secure manner in accordance with the General Data Protection Regulation (GDPR).

## **Contact details of the data controller**

Awakening Hearts Community is the data controller and we ensure that your personal data is processed in accordance with the law.

## **Contact details**

Email: [connect@awakeninghearts.community](mailto:connect@awakeninghearts.community)

Website: [www.awakeninghearts.community](http://www.awakeninghearts.community)

Contact person: Christina Mihel

We ensure transparent data processing. When we ask you for personal data, we inform you what data we process about you and for what purpose.

## **Processing of personal data**

We process the following personal data:

- Ordinary personal data such as name, e-mail, telephone number, postal address, etc.
- In some cases, sensitive personal data, such as information about health and special food requirements if you are attending an event.

We collect and store your data in order to:

- fulfil your request for services: e.g. registration for events, workshops, meditations, etc.
- adapt our communication to you: e.g. emails, information about events, workshops and the like.

We only process necessary personal data

We only collect, process and store personal data and information that is necessary in relation to the purpose for which it is collected. Some data is required by law to be collected and stored in order to run the organization. Other data is necessary to fulfil a contract or legal obligation.

We update your personal data

As our service depends on the accuracy of your data, we ask you to inform us of any significant changes to your data.

We delete your personal data when it is no longer necessary, in relation to the purpose for which it was collected.

We ask for your consent before we process your personal data, such as when registering for events or sending you emails. Your consent is voluntary and you can withdraw it at any time by contacting us.

We do not pass on your personal data to third parties.

**Security and safety**

We have adopted an internal information security policy, which contains instructions and measures to protect your personal data from being altered and from being accessed or learnt by third parties.

**Use of cookies**

Our website provider uses cookies. If you do not want cookies, you can avoid them by changing your browser settings. Some pages on our website will then not be readable.

**Your rights**

You have the right at any time to receive information about what data we process about you, where it comes from and what we use it for. You can also get information about how long we keep your personal data. You have the right to have inaccurate personal data corrected or deleted.

If you feel that your data is no longer necessary in relation to the purpose for which it was originally collected, you can ask for it to be deleted. However, there will be times when we can only delete your data after our obligations to public authorities have been fulfilled. For example, if you have made a financial contribution via bank or Swish, your name will appear in our records for 7 years. After that, it will be cancelled.

When you contact us with a request to modify or delete your personal data, we will make changes or delete as soon as possible.